

Students' Dormitory Evacuation Drill Announcement

1. Drill Purpose:

When facing emergency accidents such as earthquakes and fire accidents without lighting in the dorm, students can be familiar with the nearest escape routes, improve and strengthen the emergency response.

2. Participants:

All students live in **Da Ya Building, Da Lun Building, Da Zhuang Building** and **Da Zhi Building**.

3. Time & Date: 18:30 PM, November, 1, 2018 [Thursday]

4. Organizers: Office of Student Affairs (Guidance Division)

5. Co-organizer: The 23rd Autonomy committee of student dormitory

6. Time table:

Time	Contents
18:00-18:25	When counselors start broadcasting in the first time, please stay in your room and wait for the leaders to do the roll.
18:30	When the alarm starts, turn the lights off and follow the directions. All students have to move to the designated place. (People who live in Da Zhi Building should stay between Da Dian Building and Da Zhong building) (People who live in Da Lun Building should stay in front of Da Xiao Building) (People who live in Da Zhuang Building should stay in front of the parking lot entrance of Da En building) (People who live in Da Ya Building should stay between Da En Building and the flower pond)
18:30-19:20	Please squat down after arriving the designated place, and the staff will do the second roll call. Each dormitory can be dismissed after completing doing the roll call, but the self-defense firefighters have to stay to implement the training task. Da Lun building-Da En 307 Da Ya building-Da En 102 Da Zhong and Da Zhi Building-Da En 103
18:50	The alarm will be turned-off and the lights as well.
19:30-20:30	The self-defense firefighters of each dormitory implement the training task.
20:30	All activities into the end, if someone who is late on the first and second roll call, please find the staff and tell them what your name is.

7. Applying for a day off:

- (1) People who need to have a day off, please go to the Dorm Duty office and sign the list to ask for the request for leaving. Min-Chan, Lee is the main charger for this drill.
- (2) For those whose day off has been approved, you must hand your day off sheet to your Counselor's office, so they can have the found of counting deleting points. Students who attend the make up class with their own day off sheet, your point will not be deleted.

8. Precautions:

If anyone who wants to ask for the day off, needs to finish the program 3 days before (before October, 29). After finishing it, you will lose 1 point. If you don't finish it, you will lose 3 points. **When you lose 5 points in a semester (including 5 points), you will have to leave the dormitory. Please be aware!**

9. If the weather condition is bad, we will announce the backup plan, please keep an eye on it.