

# Students' Dormitory Evacuation Drill Announcement

## 1. Drill Purpose:

To improve and strengthen boarders' emergency response when facing emergency accidents such as earthquakes and fire accidents without lighting in the dorm. Boarders should be familiar with the nearest escape routes.

## 2. Participants:

All boarders live in **Da Ya Building, Da Lun Building, Da Zhuang Building and Da Chi Building.**

## 3. Time & Date: 18:30, October, 20, 2020 [Tuesday]

## 4. Organizers: Office of Student Affairs (Guidance Divison)

## 5. Co-organizer: The 25<sup>th</sup> Autonomy Committee of Student Dormitory

## 6. Time table:

Time	Contents
18:00-18:25	All boarders <i>must</i> stay in the room and wait for the RAs to do the roll when the counselors start broadcasting in the first time.
18:30	Turn the lights off and follow the directions when the alarm starts. All boarders are asked to move to the designated places as listed below: (1)Boarders who live in <b>Da Chi Building</b> shall stay in front of the <b>Da Zhong Buliding.</b> (2)Boarders who live in <b>Da Lun Building</b> shall stay between <b>Da Xiao Building and the taxi stop.</b> (3)Boarders who live in <b>Da Zhuang Building</b> shall stay in front of the parking lot entrance of <b>Da En building.</b> (4)Boarders who live in <b>Da Ya Building</b> shall stay between <b>Da En Building and The Flower Pond (百花池)</b>
18:30-19:20	(1)Squat down after arriving the designated places, and the second roll call will be followed. (2)Boarders are allowed to leave after the roll call is completed, whereas the self-defense firefighters have to practice the training tasks in designated rooms as listed in accordance with the dormitory: <b>Da Lun building - Da En 307, Da Ya building - Da En 102, and Da Zhong and Da Zhi Building - Da En 103</b>
18:50	The alarm will be turned-off and the lights will be turned on.
19:30-20:30	Self-defense firefighters practice the training tasks.
20:30	The end of the drill. Anyone late on the first and second roll call shall tell the RAs to mark your names.

## 7. Applying for a day off:

- (1) Boarders who need to have a day off must go to the Dorm Duty office for leaving request. Then go to Military Education Office in the 2F of Da En Building, and ask Min-Chan, Lee, the main charger for this drill to sing your request.
- (2) For those whose request has been approved must show the day off sheet to the Dorm Duty office for the point deduction. Students who attend the make-up class with the day off sheet will be no point deduction.

## 8. Precautions:

Any day-off request must be finished 3 days before the Drill (before October, 17). *One* point will be deducted for having a day-off. *Three* points will be deducted if without day-off request. **Anyone who receives a FIVE points deduction within one semester (including 5 points) will be expelled from the dormitory. Please be aware!**

## 9. Back-up plan will be announced if the weather condition is not well.